



FFATA Compliance Fact Sheet

Fair Housing Initiatives Program (FHIP)

For Prime Recipients and FHEO Program

Purpose

This fact sheet is the official training and reference guide for Fair Housing Initiatives Program (FHIP) prime recipients and FHEO program staff on compliance with the Federal Funding Accountability and Transparency Act (FFATA).

It explains:

- Who must report
- What must be reported
- When reports are due
- Where to obtain assistance

The objective is to ensure accurate, timely, and consistent FFATA reporting across all FHIP awards.

Legal Authority

FFATA reporting requirements are established under:

- Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 109-282), as amended
- 2 CFR Part 170 – Reporting Subaward and Executive Compensation Information
- 31 U.S.C. § 6101 note
- OMB guidance implementing FFATA

Who Must Report

FFATA reporting applies to all FHIP prime recipients that issue **first-tier subawards of \$30,000 or more**.

If your organization issues a qualifying subaward funded in whole or in part with federal funds, you must report it.

Important:

The reporting obligation belongs to the prime recipient. This responsibility **cannot be delegated** to the subrecipient.

What Must Be Reported

When Reports Are Due

Subaward information must be submitted **no later than the end of the month following the month in which the subaward was obligated.**

Example:

If a subaward is issued on March 10, it must be reported by April 30.

Late, incomplete, or inaccurate reporting may result in monitoring findings or other corrective actions.

Roles and Responsibilities

Prime Recipients

Prime recipients are responsible for:

- Determining whether a subaward meets the \$30,000 FFATA threshold
- Collecting required information from subrecipients
- Submitting complete and accurate reports in FSRS
- Maintaining documentation supporting reported data

FHEO / FHIP Program Staff

Program staff will:

- Provide FFATA guidance and technical assistance
- Monitor recipient compliance
- Respond to reporting questions
- Document and elevate compliance concerns, as appropriate

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Common Reporting Issues

Key Reminder

FFATA reporting is a federal transparency requirement.

Accurate and timely reporting:

- Promotes accountability for federal funds
- Supports public transparency
- Ensures compliance with federal law
- Protects your organization from findings or corrective actions

FHEO / FHIP Point of Contact (POC)

FFATA reporting support for FHIP awards is provided by the FHEO FHIP Program Office.

Primary FFATA Compliance Contact:

FHIP Program Office
Office of Fair Housing and Equal Opportunity (FHEO)
U.S. Department of Housing and Urban Development

AllAboutFHIP@hud.gov

How to Request Assistance

When contacting the FHIP Program Office, include:

- Organization name
- FHIP grant number
- Description of the subaward or reporting issue
- Specific question or assistance needed

Providing complete information allows FHEO to respond efficiently and ensure accurate compliance guidance.