



Expiring HOME Funds: Addressing Unexpended Balances

May 24, 2023

Today's Presenters

- **Peter Huber**, Deputy Director, Office of Affordable Housing Programs (OAHP)
- **Danielle Frazier**, Director, Financial and Information Services Division (FISD), Office of Affordable Housing Programs (OAHP)
- **Marcia Wadsworth**, Senior Affordable Housing Specialist, FISD
- **Alyssa McMorris**, Management and Program Analyst, FISD
- **Jessica Suimanjaya**, Senior Affordable Housing Specialist, FISD



Agenda

- Overview
- HOME Funds Available to Obligate and Expend
- Resources for Identifying Expiring Funds
- Tips for Expending HOME Funds Before they are Recaptured
- Q&A





Overview

Overview of HOME Expiring Funds

- As of May 22, 2023:
 - 178 participating jurisdictions (PJs) have funds uncommitted/undisbursed 2015 HOME funds
 - 10 State PJs (6%)
 - 168 Local PJs (94%)
 - Total uncommitted to activities - \$13,013,514.07
 - State PJs - \$2,148,830.53 (16%)
 - Local PJs - \$10,864,683.54 (84%)
 - Total undisbursed for activities - \$17,319,108.02
 - State PJs - \$3,508,431.75 (20%)
 - Local PJs - \$13,810,676.27 (80%)



Overview of HOME Expiring Funds (cont.)

FUND TYPE	UNCOMMITTED	UNDISBURSED
AD	\$323,826.44	\$690,549.90
CL	\$2,451.60	\$2,451.60
CO	\$131,738.12	\$173,446.87
CR	\$5,228,124.86	\$6,180,701.41
SU	\$1,276,199.49	\$1,753,867.23
EN	\$6,051,173.56	\$8,518,091.01
TOTAL	\$13,013,514.07	\$17,319,108.02





HOME Funds Available to Obligate and Expend

HOME Funds Available to Obligate and Expend

- Starting in FY 2015 Congress established a 4-year period of availability for the obligation of HOME funds
 - The 2015 funds were available for obligation until September 2018
 - HUD could no longer obligate these funds to PJs after this date
 - PJs may continue to drawdown HOME funds until the funds expire
- Title 31 of the U.S. Code establishes rules governing the availability of appropriations for expenditure
 - Upcoming Expiration of 2015 funds: September 27, 2023



HOME Funds Available to Obligate and Expend

- **HUD has no authority to suspend or extend the deadline for the expiration of funds, even in major disaster areas, nor for funds that are committed to a HOME project**
- All unexpended funds will be recaptured by Treasury
- This process occurs every fiscal year
- [HOME FACTS – Vol. 11, No. 1, April, 2023](#)





Resources for Identifying Expiring Funds

HOME Expiring Funds Reports on HUD Exchange

- HUD posts Expiring Funds Reports monthly on HUD Exchange
 - <https://www.hudexchange.info/programs/home/home-expiring-funds-reports/>
 - Typically only updated on a monthly basis
 - Updated more frequently as annual deadline approaches





HOME Investment Partnerships Program

HOME provides grants to state and local governments to create affordable housing for low-income households

[Learn about HOME](#)

[Home](#) > [Programs](#) > HOME: HOME Investment Partnerships Program



Policy Guidance

[HOME COVID-19 Guidance](#)

[Laws and Regulations](#)

[CPD Notices](#)

[Policy Memos](#)

[HOME FACTS](#)



Limits & Allocations

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[Homeownership Value Limits](#)

[Max Per-Unit Subsidy Limits](#)

[Formula Allocations](#)



Reports

[HOME Deadline Compliance Status](#)

[HOME Expiring Funds](#)

[HOME PJs Open Activities](#)

[HOME PIs Vacant Units](#)



HOME Expiring Funds Reports

Any HOME funds appropriated in federal fiscal year (FY) 2015 will not be available for HOME Participating Jurisdictions (PJs) to expend after September 30, 2023 (for more information please see [HOME FACTS - Vol. 2, No. 2, February 2009](#)). This date has been extended one year for the HOME program in the Consolidated and Further Continuing Appropriations Act, 2015 (P.L. 113-235).

HOME funds remaining in the PJ's FY 2015 grant on this date will be recaptured by the United States Treasury, per the National Defense Authorization Act. Unexpended HOME funds on grants from 1992 through 2001 are not subject to these rules. However, all HOME grants beginning with FY 2002 are subject to these rules each September 30 - eight or nine years after the start of the Federal FY in which the funds were appropriated.

In an effort to assist PJs in identifying FY 2015 and older grant balances, the Office of Affordable Housing Programs (OAHP) will post a report periodically identifying each PJ that has a grant


Other HOME Reports


- [Post 2011 HOME Activities Reports](#)
- [Post 2011 HOME Homebuyer Activities Reports](#)
- [HOME Dashboard Reports](#)
- [HOME Deadline Compliance Status](#)

HOME Expiring Funds Reports


The most recent reports are listed below. Browse reports by selecting the next page or use the filters on the left to find specific reports.

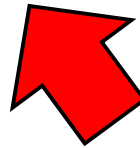
Filter By

FY 2015 or Earlier Expiring I 

May 1, 2023 



 [HOME Expiring Funds Report - FY 2015 or Earlier Expiring Funds - All States - May 1, 2023](#)



HOME Expiring Funds Report

	A	B	C	D	E	F	G	H	I
1	FISCAL YEAR	ST	PARTICIPATING JURISDICTION	FIELD OFFICE	RECIPIENT OF FUNDS	FUND TYPE	BALANCE TO COMMIT	DRAW PENDING APPROVAL	BALANCE TO DRAW
2	2015	AL	BIRMINGHAM	Birmingham	BIRMINGHAM	EN	\$0.07	\$0.00	\$0.07
3	2015	AL	Huntsville	Birmingham	FAMILY SERVICES, INC.	CO	\$0.35	\$0.00	\$0.35
4	2015	AL	Huntsville	Birmingham	FAMILY SERVICES, INC.	CR	\$0.35	\$0.00	\$0.35
5	2015	AL	MONTGOMERY	Birmingham	MONTGOMERY	CR	\$0.50	\$0.00	\$0.50
6	2015	AL	MONTGOMERY	Birmingham	MONTGOMERY	EN	\$4,824.88	\$0.00	\$4,824.88
7	2015	AL	TUSCALOOSA	Birmingham	TUSCALOOSA	EN	\$0.40	\$0.00	\$0.40
8	2015	AR	LITTLE ROCK	Little Rock	LITTLE ROCK	EN	\$113,103.23	\$0.00	\$113,103.23
9	2015	AZ	MESA	San Francisco	MESA	AD	\$0.40	\$0.00	\$0.40
10	2015	CA	ALHAMBRA	Los Angeles	ALHAMBRA	CR	\$48,681.75	\$0.00	\$48,681.75
11	2015	CA	APPLE VALLEY	Los Angeles	APPLE VALLEY	EN	\$425,720.00	\$0.00	\$429,296.42
12	2015	CA	BAKERSFIELD	Los Angeles	BAKERSFIELD	AD	\$0.20	\$0.00	\$0.20
13	2015	CA	BALDWIN PARK	Los Angeles	BALDWIN PARK	CR	\$34,546.35	\$0.00	\$34,546.35
14	2015	CA	BALDWIN PARK	Los Angeles	BALDWIN PARK	EN	\$6,876.75	\$0.00	\$6,876.75
15	2015	CA	CHULA VISTA	Los Angeles	CHULA VISTA	CR	\$85,774.95	\$0.00	\$85,774.95
16	2015	CA	CHULA VISTA	Los Angeles	Springboard	SU	\$73,953.25	\$0.00	\$73,953.25
17	2015	CA	COMPTON	Los Angeles	COMPTON	AD	\$0.00	\$0.00	\$14,493.05
18	2015	CA	COSTA MESA	Los Angeles	Mercy House CHDO, Inc.	CR	\$0.00	\$0.00	\$49,148.70
19	2015	CA	DOWNEY	Los Angeles	National Community Renaissance of California (National CORE)	CR	\$0.00	\$0.00	\$50,188.80
20	2015	CA	EL MONTE	Los Angeles	Neighborhood Housing Partners	CR	\$71,916.75	\$0.00	\$71,916.75
21	2015	CA	FRESNO COUNTY	San Francisco	FRESNO COUNTY	EN	\$100.00	\$0.00	\$100.00

IDIS PR44: Expiring Funds Report

- Can be run at any time in MicroStrategy
 - Accurate as of end of prior business day
- Identifies balance by fiscal year funds that haven't been expended and are subject to expiration
 - Also specifies fund type and commitment status of funds



Community Development Systems Integrated Disbursement & Information System (IDIS)



User: H57189
Role: Headquarters
Organization: HUD
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- Plans/Projects/Activities
- Funding/Drawdown
- Grant
- Grantee/PJ
- Reports**



Welcome to the Integrated Disbursement and Information System

IDIS News

- 03/28/2023**
IDIS 11.28.0 Release Notes part 2 of 5
- 03/28/2023**
IDIS 11.28.0 Release Notes part 1 of 5
- 03/28/2023**
IDIS 11.28.0 Release Notes part 4 of 5
- 03/28/2023**
IDIS 11.28.0 Release Notes part 5 of 5
- 03/28/2023**

WARNING

By using this U.S. Government information system you understand and consent to the following:

- The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of the information system for all government, contract personnel and other federally funded users. The RoB is intended to enhance and further define the specific rules each user must follow while accessing the information system and enforcing user understanding of:
 - HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
 - Prohibition from misusing the information system, i.e., exceeding their authority;
 - The existence of and penalty for violating 18 USC 1030:
 - The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value"



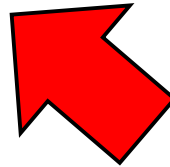
Welcome Alyssa, McMorris H57189. (If you are not Alyssa, McMorris H57189, [click here](#) .)

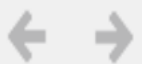


IDIS

Integrated Disbursement & Information System (IDIS) Online Data on Reports are current as of Close of Business of the last business day Version 11.28 last updated on 3/24/2023 **Users may need to recreate subscriptions**

Server name HDALAPP25502350/hdalapp25502351

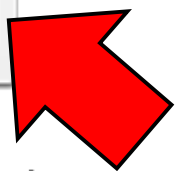




Browse



Shared Reports



My Reports



History List



My Subscriptions

Analyze



Create Dossier

Create a dossier (formerly



Add External Data



Upload MicroStrategy File



PR 43 - HOME Cancelled with Draws Report

Owner: Administrator

Modified:
5/18/18 7:15:04 AM



PR 45 - HOME Grants Not Meeting the 24 Month Commitment Deadline

Owner: Administrator

Modified:
7/23/21 11:26:49 PM



PR 47 - HOME Vacant Units Report

Owner: Administrator

Modified:
3/19/22 9:12:06 AM



PR 49 - HOME Deadline Compliance Status Report

Owner: Administrator

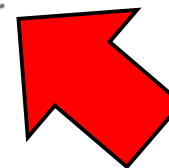
Modified:
5/18/18 7:22:51 AM



PR 44 - HOME Expiring Funds

Owner: Administrator

Modified:
7/23/21 11:26:06 PM



PR 46 - HOME Flagged Activities Report

Owner: Administrator

Modified:
8/9/19 10:13:16 PM



PR 48 - HOME Open Activities Report

Owner: Administrator

Modified:
3/19/22 9:12:06 AM



PR 50 - CDBG/CDBG-R Expenditure Report

Owner: Administrator

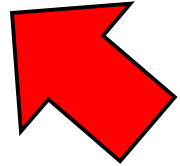
Modified:
5/18/18 7:22:24 AM

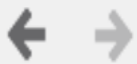


PR44 HOME Expiring Funds Report

Owner: Administrator

Modified:
7/23/21 11:26:06 PM





Enter another valid Fiscal Year. the default is 2009 (Required)

Enter another valid Fiscal Year. the default is 2009

2009

Report Message Name: PR44 HOME Expiring Funds Report

Run Report

Cancel





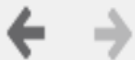
Enter another valid Fiscal Year. the default is 2009 (Required)

Enter another valid Fiscal Year. the default is 2009

Report Message: PR44 HOME Expiring Funds Report

Run Report Cancel





Last update: 5/

REPORT HOME

TOOLS

DATA

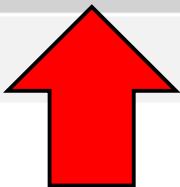
GRID

FORMAT



REPORT DETAILS

Report Filter:
{FISCAL YEAR} (ID) <= 2015



PROMPT DETAILS

Prompt 1: Enter another valid Fiscal Year. the default is 2009
2015

1 of 6 pages

Data rows: 1 - 50 of 265

FISCAL YEAR	STATE	PARTICIPATING JURISDICTION	RECIPIENT OF FUNDS	FUND TYPE	BALANCE TO COMMIT	DRAW PENDING APPROVAL	BALANCE TO DRAW
2015	AL	BIRMINGHAM	BIRMINGHAM	EN	\$0.07	\$0.00	\$0.07
2015	AL	Huntsville	FAMILY SERVICES, INC.	CO	\$0.35	\$0.00	\$0.35
2015	AL	Huntsville	FAMILY SERVICES, INC.	CR	\$0.35	\$0.00	\$0.35
2015	AL	MONTGOMERY	MONTGOMERY	CR	\$0.50	\$0.00	\$0.50
2015	AL	MONTGOMERY	MONTGOMERY	EN	\$4,824.88	\$0.00	\$4,824.88
2015	AL	TUSCALOOSA	TUSCALOOSA	EN	\$0.40	\$0.00	\$0.40
2015	AR	LITTLE ROCK	LITTLE ROCK	EN	\$113,103.23	\$0.00	\$113,103.23



PR44 HOME Expiring Funds Report

Export:

Export Header and Footer:

- Excel with plain text
- CSV file format
- Excel with formatting
- HTML
- Plain text

Delimiter:

Excel options:

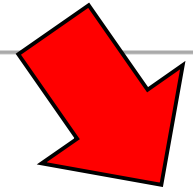
- Export metric values as text
- Export headers as text

Excel with formatting options:

- Export Report Title
- Export filter details

Remove extra column:

Do not prompt me again.



PR44 HOME Expiring Funds Report

FISCAL YEAR	STATE	PARTICIPATING JURISDICTION	RECIPIENT OF FUNDS	FUND TYPE	BALANCE TO COMMIT	DRAW PENDING APPROVAL	BALANCE TO DRAW
2015	AL	BIRMINGHAM	BIRMINGHAM	EN	\$0.07	\$0.00	\$0.07
2015	AL	Huntsville	FAMILY SERVICES, INC.	CO	\$0.35	\$0.00	\$0.35
2015	AL	Huntsville	FAMILY SERVICES, INC.	CR	\$0.35	\$0.00	\$0.35
2015	AL	MONTGOMERY	MONTGOMERY	CR	\$0.50	\$0.00	\$0.50
2015	AL	MONTGOMERY	MONTGOMERY	EN	\$4,824.88	\$0.00	\$4,824.88
2015	AL	TUSCALOOSA	TUSCALOOSA	EN	\$0.40	\$0.00	\$0.40
2015	AR	LITTLE ROCK	LITTLE ROCK	EN	\$113,103.23	\$0.00	\$113,103.23
2015	AZ	MESA	MESA	AD	\$0.40	\$0.00	\$0.40
2015	CA	ALHAMBRA	ALHAMBRA	CR	\$48,681.75	\$0.00	\$48,681.75
2015	CA	APPLE VALLEY	APPLE VALLEY	EN	\$100,767.54	\$324,952.46	\$104,343.96
2015	CA	BALDWIN PARK	BALDWIN PARK	CR	\$34,546.35	\$0.00	\$34,546.35
2015	CA	BALDWIN PARK	BALDWIN PARK	EN	\$6,876.75	\$0.00	\$6,876.75
2015	CA	CHULA VISTA	CHULA VISTA	CR	\$85,774.95	\$0.00	\$85,774.95



Tips for Expending HOME Funds Before They Expire

Tip 1: Make sure all funds are committed

**HOME funds must be committed
to an activity in IDIS
in order to be expended**



PR44 HOME Expiring Funds Report

FISCAL YEAR	STATE	PARTICIPATING JURISDICTION	RECIPIENT OF FUNDS	FUND TYPE	BALANCE TO COMM	DRAW PENDING APPROVAL	BALANCE TO DRAW
2015	AL	MONTGOMERY	MONTGOMERY	EN	\$4,824.88	\$0.00	\$4,824.88
2015	AR	LITTLE ROCK	LITTLE ROCK	EN	\$113,103.23	\$0.00	\$113,103.23
2015	CA	ALHAMBRA	ALHAMBRA	CR	\$48,681.75	\$0.00	\$48,681.75
2015	CA	APPLE VALLEY	APPLE VALLEY	EN	\$100,767.54	\$324,952.46	\$104,343.96
2015	CA	BALDWIN PARK	BALDWIN PARK	CR	\$34,546.35	\$0.00	\$34,546.35
2015	CA	BALDWIN PARK	BALDWIN PARK	EN	\$6,876.75	\$0.00	\$6,876.75
2015	CA	CHULA VISTA	CHULA VISTA	CR	\$85,774.95	\$0.00	\$85,774.95
2015	CA	CHULA VISTA	Springboard	SU	\$73,953.25	\$0.00	\$73,953.25
2015	CA	EL MONTE	Neighborhood Housing Partners	CR	\$71,916.75	\$0.00	\$71,916.75
2015	CA	FRESNO COUNTY	FRESNO COUNTY	EN	\$100.00	\$0.00	\$100.00

2015	CA	GLENDALE	GLENDALE	CR	\$131,279.55	\$0.00	\$131,279.55
2015	CA	HAWTHORNE	HAWTHORNE	CR	\$61,963.50	\$0.00	\$61,963.50
2015	CA	HUNTINGTON PARK	HUNTINGTON PARK	EN	\$314,222.50	\$0.00	\$314,222.50
2015	CA	INGLEWOOD	INGLEWOOD	CR	\$159,439.25	\$0.00	\$159,439.25
2015	CA	IRVINE	IRVINE	CR	\$67,611.15	\$0.00	\$67,611.15
2015	CA	MERCED	MERCED	EN	\$187,940.89	\$0.00	\$247,179.15
2015	CA	ORANGE	ORANGE	EN	\$29,424.60	\$0.00	\$29,424.60
2015	CA	ORANGE COUNTY	ORANGE COUNTY	EN	\$410,231.78	\$0.00	\$410,231.78
2015	CA	Palmdale	Palmdale	CR	\$35,785.04	\$0.00	\$35,785.04
2015	CA	PARAMOUNT CITY	PARAMOUNT CITY	CR	\$25,937.00	\$0.00	\$25,937.00
2015	CA	PASADENA	ABODE COMMUNITY HOUSING	CR	\$74,962.20	\$0.00	\$74,962.20
2015	CA	PASADENA	PASADENA	EN	\$349,473.61	\$0.00	\$349,473.61
2015	CA	POMONA	POMONA	EN	\$32,572.18	\$0.00	\$130,296.18
2015	CA	SANTA MONICA	SANTA MONICA	CR	\$63,631.95	\$0.00	\$63,631.95

Tip 2: Request a CR subfund reduction

- If expiring funds have a CR fund type, PJs can request a CR subfund reduction to move the funds to EN. To do this:
 1. Submit an **email request to CPD Representative** at the Field Office
 2. Field Office will forward this request to their **OAHP Desk Officer** for processing



PR44 HOME Expiring Funds Report

FISCAL YEAR	STATE	PARTICIPATING JURISDICTION	RECIPIENT OF FUNDS	FUND TYPE	BALANCE TO COMM	DRAW PENDING APPROVAL	BALANCE TO DRAW
2015	AL	Huntsville	FAMILY SERVICES, INC.	CR	\$0.35	\$0.00	\$0.35
2015	AL	MONTGOMERY	MONTGOMERY	CR	\$0.50	\$0.00	\$0.50
2015	CA	ALHAMBRA	ALHAMBRA	CR	\$48,681.75	\$0.00	\$48,681.75
2015	CA	BALDWIN PARK	BALDWIN PARK	CR	\$34,546.35	\$0.00	\$34,546.35
2015	CA	CHULA VISTA	CHULA VISTA	CR	\$85,774.95	\$0.00	\$85,774.95
2015	CA	COSTA MESA	Mercy House CHDO, Inc.	CR	\$0.00	\$0.00	\$49,148.70
2015	CA	DOWNEY	National Community Renaissance of California (National CORE)	CR	\$0.00	\$0.00	\$50,188.80

2015	CA	EL MONTE	Neighborhood Housing Partners	CR	\$71,916.75	\$0.00	\$71,916.75
2015	CA	GLENDALE	GLENDALE	CR	\$131,279.55	\$0.00	\$131,279.55
2015	CA	HAWTHORNE	HAWTHORNE	CR	\$61,963.50	\$0.00	\$61,963.50
2015	CA	HUNTINGTON PARK	OLDTIMERS HOUSING DEVELOPMENT CORP. IV	CR	\$0.00	\$0.00	\$64,822.50
2015	CA	INGLEWOOD	INGLEWOOD	CR	\$159,439.25	\$0.00	\$159,439.25
2015	CA	IRVINE	IRVINE	CR	\$67,611.15	\$0.00	\$67,611.15
2015	CA	Palmdale	Palmdale	CR	\$35,785.04	\$0.00	\$35,785.04
2015	CA	PARAMOUNT CITY	PARAMOUNT CITY	CR	\$25,937.00	\$0.00	\$25,937.00
2015	CA	PASADENA	ABODE COMMUNITY HOUSING	CR	\$74,962.20	\$0.00	\$74,962.20
2015	CA	SANTA MONICA	SANTA MONICA	CR	\$63,631.95	\$0.00	\$63,631.95
2015	CA	VALLEJO	Community Housing Development	CR	\$42,759.91	\$0.00	\$42,759.91

Tip 2: Request a CR subfund reduction

Subfund

View Subfund

[Return to Search Subfunds](#) | [Review Subfund History](#)

Grantee Recipient:

ABILENE, TX

Program: [\(tip\)](#)

HOME

Grant Year: [\(tip\)](#)

2015

Grant #: [\(tip\)](#)

M-15-MC-48-0210

Fund Type: [\(tip\)](#)

CR

Grant Status: [\(tip\)](#)

Active

Grant Blocked: [\(tip\)](#)

No

Administering Organization: [\(tip\)](#)

ABILENE, TX

Payee EIN/TIN#: [\(tip\)](#)

75-6000440

Subfund Status:

Active

[View Subgrants](#)

Authorized Amount (tip)	\$48,228.75
Subfunded Amount (-) (tip)	\$0.00
Amount Available to Subfund	\$48,228.75
Subgranted Amount (-)	\$0.00
Amount Available to Subgrant	\$48,228.75
Regulatory Minimum	\$0.00
Amount Available to increase Authorized Amount for this Subfund	\$0.00

Tip 2: Request a CR subfund reduction

- Once CR subfund request is processed, PJs should remember to:
 1. Reduce the Authorized Amount of any 2015 CR subgrants
 2. Reduce the Authorized Amount of the 2015 CR subfund
- Must be done to turn the CR funds into EN funds in IDIS



Tip 3: Shift 2015 funds to activities with upcoming draws

- 2015 HOME funds can be shifted to IDIS activities with upcoming draws
 - PJs must ensure this is consistent with any applicable Consolidated Plans/Action Plans and the written agreement for the activity
 - May also require moving funds from one subfund to another, or from one subgrant to another



Tip 3: Shift 2015 funds to activities with upcoming draws

Question: 2015 was a long time ago. How do I find out which IDIS activities my 2015 funds are committed to?

Run a PR70 to show 2015 commitments by Activity ID



Tip 3: Shift 2015 funds to activities with upcoming draws

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



v11.28.1_rev13_04e00/0402974 (DB UAT402964)

Community Development Systems

Integrated Disbursement & Information System (IDIS)



User: H50422
Role: Grantee
Organization:
Babylon Township

- Switch Profile
- Add My Access
- Logout

Plans/Projects/Activities Funding/Drawdown Grant ³ Grantee/PJ Admin Reports

You have **9 CDBG** and **5 HOME** activities that have been flagged. Click on the number to go to the review page.

Welcome to the Integrated Disbursement and Information System

Utilities

- Home
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IDIS News

05/23/2022
[IDIS 11.26.1 Release Notes](#)

WARNING

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 1. HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
 2. Prohibition from misusing the information system, i.e., exceeding their authority;
 3. The existence of and penalty for violating 18 USC 1030:
 - a. The elements of 18 USC 1030(a)4, "Accessing to Defraud and Obtain Value" are:
 - i. Knowingly accessing a protected computer without or in excess of authorization;
 - ii. With intent to defraud;
 - iii. Access furthered the intended fraud; and
 - iv. Obtain anything of value
 - b. The penalty for violating this statute includes a fine and imprisonment of not more than ten years, or both.
- All new users of the information system must read the RoB and sign the accompanying acknowledgement form before accessing the information system. This acknowledgement must be completed annually thereafter. By signing the form users affirm their knowledge of, and agreement

Links

- [Contact Support](#)
- [Rules of Behavior](#)
- [CPD Home](#)
- [HUD Home](#)

Tip 3: Shift 2015 funds to activities with upcoming draws

DEVELOPMENT

UAT

v11.28.1_rev13_04e00/0402974 (DB UAT402964)

System (IDIS)



Activities

Funding/Drawdown

Grant ³

Grantee/PJ

Admin

Reports



ME activities that have been flagged. Click on the number to go to the review page.

ted Disbursement and Information System

WARNING

By using this U.S. Government information system you understand and consent to the following:

- The information system Rules of Behavior (RoB) provides the rules that govern the appropriate use of the information system for all government, contract personnel and other federally funded users. The RoB is intended to enhance and further define the specific rules each user must follow while accessing the information system and enforcing user understanding of:
 1. HUD's policy requiring a separation of duties between the requestor and approver for financial transactions;
 2. Prohibition from misusing the information system, i.e., exceeding their authority;

Tip 3: Shift 2015 funds to activities with upcoming draws



User: H50422
Role: Grantee
Organization: Babylon Township

- Switch Profile
- Add My Access
- Logout

Report

- View Reports
- **Report Parameters**

Utilities

- Home
- Data Downloads
- Print Page
- Help

Links

- Contact Support
- Rules of Behavior
- CPD Home
- HUD Home

Plans/Projects/Activities Funding/Drawdown **Grant** ³ Grantee/PJ Admin Reports

You have **9 CDBG** and **5 HOME** activities that have been flagged. Click on the number to go to the review page.

Report

Report Selection

Select a link in the table below to add or edit parameters for that report. Select "View Reports" link on the left navigation to run reports.

Report Number	Report Name	
C04PR26	CDBG Financial Summary Report	Add-Edit
C04PR26-CV	CDBG-CV Financial Summary Report	Add-Edit
C04PR28	CDBG State PER Report	Add-Edit
C04PR84	CDBG Strategy Area, CDFI and Local Target Area Report	Add-Edit

Tip 3: Shift 2015 funds to activities with upcoming draws

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

UAT

Community Development Systems

Integrated Disbursement & Information System (IDIS)

User: H50422
Role: Grantee
Organization:
Babylon Township

- Switch Profile
- Add My Access
- Logout

Report

- View Reports
- **Report Parameters**

Plans/Projects/Activities Funding/Drawdown

You have 9 CDBG and 5 HOME activities that have been flagged. Click on the number to go to

Report Report Selection

Select a link in the table below to add or edit parameters for that report. Select "View Report

Report Number	Report Name
C04PR26	CDBG Financial Summary Report
C04PR26_CV	CDBG_CV Financial Summary Report



Tip 3: Shift 2015 funds to activities with upcoming draws

The screenshot shows the IDIS Home dashboard. At the top, there is a navigation bar with the IDIS logo, home, back, forward, and refresh icons, and the text "IDIS > Home". On the right side of the navigation bar, there is a search icon and the user name "Jessica Suimanjaya".

On the left side, there is a sidebar with a red "Create" button and a list of navigation items: Recents, Shared Reports, My Reports, History List, and My Subscriptions.

The main content area is divided into three sections: "Browse", "Analyze", and "Develop".

- Browse:** Contains four icons: "Shared Reports" (a folder with two people), "My Reports" (a folder with one person), "History List" (a folder with a clock), and "My Subscriptions" (a calendar with a person).
- Analyze:** Contains three icons: "Create Dossier" (a blue folder with a plus sign), "Add External Data" (a blue database icon with a download arrow), and "Upload MicroStrategy File" (a red document icon with a plus sign).
- Develop:** This section is partially visible at the bottom of the image and contains several empty placeholder boxes.

A large red arrow points from the top right towards the "Shared Reports" icon in the "Browse" section.

Tip 3: Shift 2015 funds to activities with upcoming draws

The screenshot shows the IDIS Shared Reports interface. The breadcrumb path is "IDIS > Shared Reports". The user is identified as Jessica Suimanjaya. A sidebar on the left contains a "Create" button and navigation links for Recents, Shared Reports, My Reports, My Objects, History List, and My Subscriptions. The main area displays a grid of report folders, each with a yellow folder icon, a title, owner, and modification date.

Report Title	Owner	Modified
425Test	Administrator	5/2/22 3:58:30 PM
Con Plan Reports and Dashboards	Administrator	2/24/23 6:47:28 AM
HOME / HTF / HOME-ARP Grant Closeout	Eric Cantuti	12/20/22 1:02:54 PM
HOME-ARP Supportive Services	Eric Cantuti	3/3/23 10:15:54 AM
PR 01 - HUD Grants and Program Income	Administrator	1/19/23 1:44:20 PM
Ad-hoc Report Module	Administrator	3/18/20 4:33:28 PM
Demo for HOME - Olivier	Administrator	12/13/22 6:01:00 PM
HOME-ARP Non-Congregate Shelter	Eric Cantuti	1/30/23 7:58:32 AM
Operational Reports	Administrator	4/7/23 8:33:11 AM
PR 02 - List of Activities by Program Year and Project	Administrator	2/16/21 9:06:07 AM

Create

- Recents
- Shared Reports
- My Reports
- My Objects
- History List
- My Subscriptions



PR 59 - CDBG Activities at Risk and Cancelled with Draws Reports

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



PR 61 - HPRP Draw Report

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



PR 65 - HPRP Report of At-Risk Grantees

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



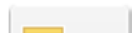
PR 77 - CDBG Expenditures of Organization Type for Program Year

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



PR 79 - CDBG Housing Rehabilitation Report

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



PR 81 - ESG Performance Measures Report



PR 60 - HPRP Financial Summary Report

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



PR 62 - HPRP Financial Dashboard

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



PR 70 - Activity Funding Detail Audit History

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



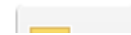
PR 78 - CDBG Summary of Expenditures by Type of Organization

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



PR 80 - HOPWA Measuring Housing Stability Outcomes Program Year

Owner: Administrator
Modified: 3/18/20 4:33:28 PM



PR 82 - HOPWA Units/Households and Funds



Tip 3: Shift 2015 funds to activities with upcoming draws

The screenshot shows a web application interface. On the left is a navigation sidebar with a 'Create' button and a list of folders under 'Shared Reports'. The main content area displays three report cards, each with a grid icon, a title, owner, modification date, and a note. A red arrow points from the tip text to the first report card.

Navigation Sidebar:

- Create
- Recents
- Shared Reports
 - 425Test
 - Ad-hoc Report Module
 - Con Plan Reports and Dashb
 - Demo for HOME - Olivier
 - HOME / HTF / HOME-ARP Gi
 - HOME-ARP Non-Congregate
 - HOME-ARP Supportive Servi
 - Operational Reports
 - PR 01 - HUD Grants and Pro
 - PR 02 - List of Activities by F
 - PR 03 - CDBG Activity Summ
 - PR 04 - Inactive Grants

Report Cards:

- PR 70 - Activity Funding Detail Audit History**
Owner: Administrator
Modified: 3/18/20 4:33:26 PM
Note: This Report captures all balances but only started recording the individual transactions on 7/10/2017.
- PR70 Subfund**
Owner: Administrator
Modified: 3/18/20 4:33:26 PM
- PR70 Subgrant**
Owner: Administrator
Modified: 3/18/20 4:33:26 PM

Tip 3: Shift 2015 funds to activities with upcoming draws

Navigation: IDIS > Shared Reports > PR 70 - Activity Funding Detail Audit History > PR 70 - Activity Funding Detail Audit History

Search: Jessica Suimanjaya

INDEX

- Summary of your selections
- 1 Choose from all attributes in the 'Prompted Grantee Hierarchy' hierarchy. (Required)
- 2 Enter begin date of Last Update Timestamp
- 3 Enter end date of Last Update Timestamp
- 4 Program

1. Choose from all attributes in the 'Prompted Grantee Hierarchy' hierarchy. (Required)

Choose from all attributes in the 'Prompted Grantee Hierarchy' hierarchy.

Search for: Match case

Available:

- Prompted Grantee Hierarchy
 - HQ
 - All
 - Field Office
 - NEW YORK
 - Prompted Grantee
 - 42024:Babyon Township

Selected:

Prompted Grantee [Select In List 42024:Babyon Township](#)

2. Enter begin date of Last Update Timestamp








Enter begin date value for Activity Funding Detail Last Update Date


3. Enter end date of Last Update Timestamp


Enter end date value for Activity Funding Detail Last Update Date

Report Message Name:

Tip 3: Shift 2015 funds to activities with upcoming draws

     IDIS > Shared Reports > PR 70 - Activity Funding Detail Audit History > **PR 70 - Activity Funding Detail Audit History**  Jessica Suimanjaya 

INDEX 


 **Summary of your selections**

1 Grant Number









2 IDIS Activity ID

1. Grant Number

Choose elements of Grant Number.





Search for:  Match case

Available:

-  B19MC360113
-  B20MC360113
-  B20MW360113
-  B21MC360113
-  **M15MC360200**
-  M16MC360200
-  M17MC360200
-  M18MC360200


1 - 17 of 17

Selected: (none)




   

2. IDIS Activity ID



Choose elements of IDIS Activity ID.

Search for:  Match case

Available:

-  **3**
-  5
-  6

Selected: (none)

Report Message Name:

PR 70 - Activity Funding Detail Audit History

Field Office	Grantee	Program	IDIS Activity ID	IDIS Activity Name	Fund Type	Source Type	HESG Subrecipient
NEW YORK	Babylon Township	HOME	1217	214500 Affordable Housing CDC-Cypress	PI	MC	
NEW YORK	Babylon Township	HOME	1217	214500 Affordable Housing CDC-Cypress	PI	MC	
NEW YORK	Babylon Township	HOME	1217	214500 Affordable Housing CDC-Cypress	PI	Fund Type PI Subtotal:	
NEW YORK	Babylon Township	HOME	1217	Total IDIS Activity ID 1217 :			
NEW YORK	Babylon Township	HOME	1218	214500 Affordable Housing CDC-Harrison	PI	MC	
NEW YORK	Babylon Township	HOME	1218	214500 Affordable Housing CDC-Harrison	PI	MC	
NEW YORK	Babylon Township	HOME	1218	214500 Affordable Housing CDC-Harrison	PI	Fund Type PI Subtotal:	
NEW YORK	Babylon Township	HOME	1218	Total IDIS Activity ID 1218 :			
NEW YORK	Babylon Township	HOME	1228	215051 WCDC 380 Atlantic Street	PI	MC	
NEW YORK	Babylon Township	HOME	1228	215051 WCDC 380 Atlantic Street	PI	MC	
NEW YORK	Babylon Township	HOME	1228	215051 WCDC 380 Atlantic Street	PI	Fund Type PI Subtotal:	
NEW YORK	Babylon Township	HOME	1228	Total IDIS Activity ID 1228 :			
NEW YORK	Babylon Township	HOME	1229	215051 WCDC Brooklyn Avenue	PI	MC	
NEW YORK	Babylon Township	HOME	1229	215051 WCDC Brooklyn Avenue	PI	MC	
NEW YORK	Babylon Township	HOME	1229	215051 WCDC Brooklyn Avenue	PI	Fund Type PI Subtotal:	
NEW YORK	Babylon Township	HOME	1229	Total IDIS Activity ID 1229 :			
NEW YORK	Babylon Township	HOME	1230	215051 WCDC 50 Cesena Place	PI	MC	
NEW YORK	Babylon Township	HOME	1230	215051 WCDC 50 Cesena Place	PI	MC	
NEW YORK	Babylon Township	HOME	1230	215051 WCDC 50 Cesena Place	PI	Fund Type PI Subtotal:	
NEW YORK	Babylon Township	HOME	1230	Total IDIS Activity ID 1230 :			
NEW YORK	Babylon Township	HOME	1240	215951 WCDC CHDO Operating	CO	MC	
NEW YORK	Babylon Township	HOME	1240	215951 WCDC CHDO Operating	CO	MC	
NEW YORK	Babylon Township	HOME	1240	215951 WCDC CHDO Operating	CO	Fund Type CO Subtotal:	
NEW YORK	Babylon Township	HOME	1240	Total IDIS Activity ID 1240 :			
NEW YORK	Babylon Township	HOME	1242	215901 HOME Administration and Planning	AD	MC	



Activity Funding/Drawn Amount Last Update Date (Changed by Grantee)	Activity Funding/Drawn Amount Last Update Date (Changed by Grantee) User ID	Sequence	Activity Funding Amount	Change in Activity Funding Amount	Activity Drawn Amount	Change in Activity Drawn Amount	Activity Balance
6/27/2016 12:22:51 PM	C18102	1	\$56.20	\$56.20	\$56.20	\$56.20	
				\$56.20		\$56.20	\$0.00
				\$56.20		\$56.20	\$0.00
				\$56.20		\$56.20	\$0.00
6/27/2016 12:22:51 PM	C18102	1	\$56.20	\$56.20	\$56.20	\$56.20	
				\$56.20		\$56.20	\$0.00
				\$56.20		\$56.20	\$0.00
				\$56.20		\$56.20	\$0.00
4/21/2016 12:36:06 PM	C18102	1	\$29,846.95	\$29,846.95	\$29,846.95	\$29,846.95	
				\$29,846.95		\$29,846.95	\$0.00
				\$29,846.95		\$29,846.95	\$0.00
				\$29,846.95		\$29,846.95	\$0.00
4/21/2016 12:36:06 PM	C18102	1	\$25,800.00	\$25,800.00	\$25,800.00	\$25,800.00	
				\$25,800.00		\$25,800.00	\$0.00
				\$25,800.00		\$25,800.00	\$0.00
				\$25,800.00		\$25,800.00	\$0.00
4/21/2016 12:36:06 PM	C18102	1	\$24,700.00	\$24,700.00	\$24,700.00	\$24,700.00	
				\$24,700.00		\$24,700.00	\$0.00
				\$24,700.00		\$24,700.00	\$0.00
				\$24,700.00		\$24,700.00	\$0.00
10/14/2015 3:00:31 PM	C18102	1	\$14,711.00	\$14,711.00	\$14,711.00	\$14,711.00	
				\$14,711.00		\$14,711.00	\$0.00
				\$14,711.00		\$14,711.00	\$0.00
				\$14,711.00		\$14,711.00	\$0.00
1/26/2017 2:49:05 PM	C18102	1	\$29,422.00	\$29,422.00	\$29,422.00	\$29,422.00	

Activity Funding/Drawn Amount Last Update Date (Changed by Grantee)	Activity Funding/Drawn Amount Last Update Date (Changed by Grantee) User ID	Sequence	Activity Funding Amount	Change in Activity Funding Amount	Activity Drawn Amount	Change in Activity Drawn Amount	Activity Balance
4/23/2019 12:53:28 PM	C18102	2	\$47,495.23	\$0.00	\$4,050.00	\$4,050.00	
4/26/2019 12:01:50 PM	C18102	3	\$47,495.23	\$0.00	\$47,495.23	\$43,445.23	
				\$47,495.23		\$47,495.23	\$0.00
				\$47,495.23		\$47,495.23	\$0.00
				\$47,495.23		\$47,495.23	\$0.00
9/6/2018 2:32:18 PM	C18102	1	\$124,444.00	\$124,444.00	\$0.00	\$0.00	
9/6/2018 2:32:18 PM	C18102	2	\$0.00	(\$124,444.00)	\$0.00	\$0.00	
9/6/2018 2:32:18 PM	C18102	3	\$124,444.00	\$124,444.00	\$0.00	\$0.00	
9/6/2018 2:33:40 PM	C18102	4	\$90,554.28	(\$33,889.72)	\$0.00	\$0.00	
2/4/2020 9:31:56 AM	C18102	5	\$90,554.28	\$0.00	\$90,554.28	\$90,554.28	
				\$90,554.28		\$90,554.28	\$0.00
				\$90,554.28		\$90,554.28	\$0.00
				\$90,554.28		\$90,554.28	\$0.00
7/23/2019 10:16:16 AM	C18102	1	\$25,192.86	\$25,192.86	\$0.00	\$0.00	
8/11/2020 12:51:20 PM	C18102	2	\$25,192.86	\$0.00	\$500.00	\$500.00	
				\$25,192.86		\$500.00	\$24,692.86
				\$25,192.86		\$500.00	\$24,692.86
				\$25,192.86		\$500.00	\$24,692.86
6/5/2019 9:23:41 AM	C18102	1	\$324.51	\$324.51	\$0.00	\$0.00	
6/5/2019 9:27:26 AM	C18102	2	\$324.51	\$0.00	\$324.51	\$324.51	
				\$324.51		\$324.51	\$0.00
				\$324.51		\$324.51	\$0.00
				\$324.51		\$324.51	\$0.00
5/31/2019 9:40:48 AM	C18102	1	\$20,000.00	\$20,000.00	\$0.00	\$0.00	
5/31/2019 9:45:53 AM	C18102	2	\$20,000.00	\$0.00	\$18,265.10	\$18,265.10	

PR 70 - Activity Funding Detail Audit History

Field Office	Grantee	Program	IDIS Activity ID	IDIS Activity Name	Fund Type	Source Type	HESG Subrecipient
NEW YORK	Babylon Township	HOME	1306	216051 WDCDC CHDO 32 Deer Street	CR	MC	
NEW YORK	Babylon Township	HOME	1306	216051 WDCDC CHDO 32 Deer Street	CR	MC	
NEW YORK	Babylon Township	HOME	1306	216051 WDCDC CHDO 32 Deer Street	CR	MC	
NEW YORK	Babylon Township	HOME	1306	216051 WDCDC CHDO 32 Deer Street	CR	Fund Type CR Subtotal:	
NEW YORK	Babylon Township	HOME	1306	Total IDIS Activity ID 1306 :			
NEW YORK	Babylon Township	HOME	1311	216500 Affordable Housing Rental Building E	EN	MC	
NEW YORK	Babylon Township	HOME	1311	216500 Affordable Housing Rental Building E	EN	MC	
NEW YORK	Babylon Township	HOME	1311	216500 Affordable Housing Rental Building E	EN	MC	
NEW YORK	Babylon Township	HOME	1311	216500 Affordable Housing Rental Building E	EN	MC	
NEW YORK	Babylon Township	HOME	1311	216500 Affordable Housing Rental Building E	EN	MC	
NEW YORK	Babylon Township	HOME	1311	216500 Affordable Housing Rental Building E	EN	MC	
NEW YORK	Babylon Township	HOME	1311	216500 Affordable Housing Rental Building E	EN	Fund Type EN Subtotal:	
NEW YORK	Babylon Township	HOME	1311	Total IDIS Activity ID 1311 :			
NEW YORK	Babylon Township	HOME	1316	216051 WDCDC CHDO 87 Commonwealth Drive	CR	MC	
NEW YORK	Babylon Township	HOME	1316	216051 WDCDC CHDO 87 Commonwealth Drive	CR	MC	
NEW YORK	Babylon Township	HOME	1316	216051 WDCDC CHDO 87 Commonwealth Drive	CR	MC	
NEW YORK	Babylon Township	HOME	1316	216051 WDCDC CHDO 87 Commonwealth Drive	CR	Fund Type CR Subtotal:	
NEW YORK	Babylon Township	HOME	1316	Total IDIS Activity ID 1316 :			
NEW YORK	Babylon Township	HOME	1328	218801 DPA Oliva	EN	MC	
NEW YORK	Babylon Township	HOME	1328	218801 DPA Oliva	EN	MC	
NEW YORK	Babylon Township	HOME	1328	218801 DPA Oliva	EN	MC	
NEW YORK	Babylon Township	HOME	1328	218801 DPA Oliva	EN	Fund Type EN Subtotal:	
NEW YORK	Babylon Township	HOME	1328	Total IDIS Activity ID 1328 :			
NEW YORK	Babylon Township	HOME	1330	218801 DPA Newell 175 Main Avenue	EN	MC	
NEW YORK	Babylon Township	HOME	1330	218801 DPA Newell 175 Main Avenue	EN	MC	

Activity Owner:
Babylon Township, NY

Program Year/Project:
2016/11 CHDO Reserve Projects

IDIS Activity ID:
1316

Total Funded:
\$252,400.00

Activity Name:
216051 WCDC CHDO 87 Commonwealth Drive

Total Drawn:
\$500.00

Funding Source

Program	Fund Type	Source Name	Source Type	Recipient Name	Available for Funding	Drawn Amount	Funded Amount
HOME	CR	Babylon Township, NY	MC	WYANDANCH COMMUNITY DEVELOPMENT CORP., INC., NY	\$0.00	\$0.00	\$0.00

Current Funding for This Source

Grant Year (tip)	Funded Amount	Drawn Amount
	\$0.00	\$0.00

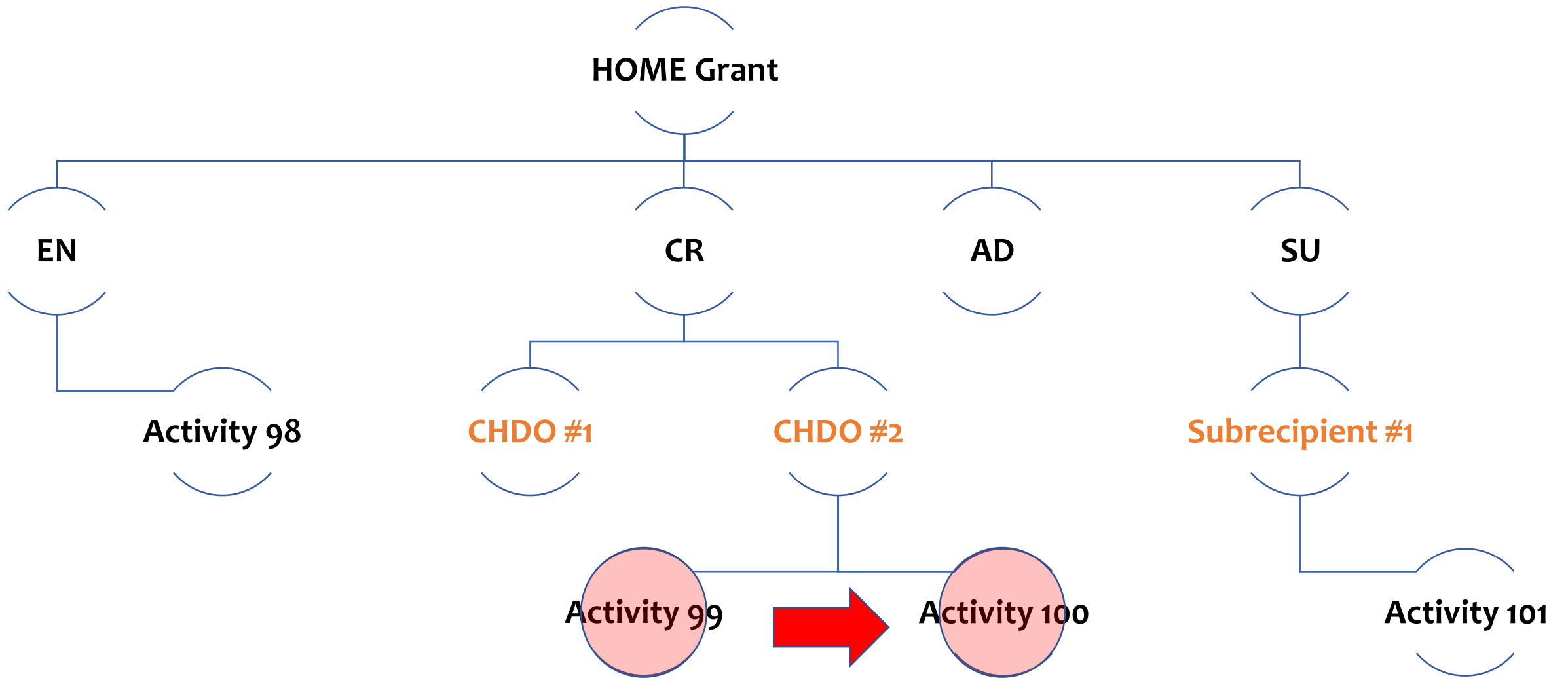
Funding Source

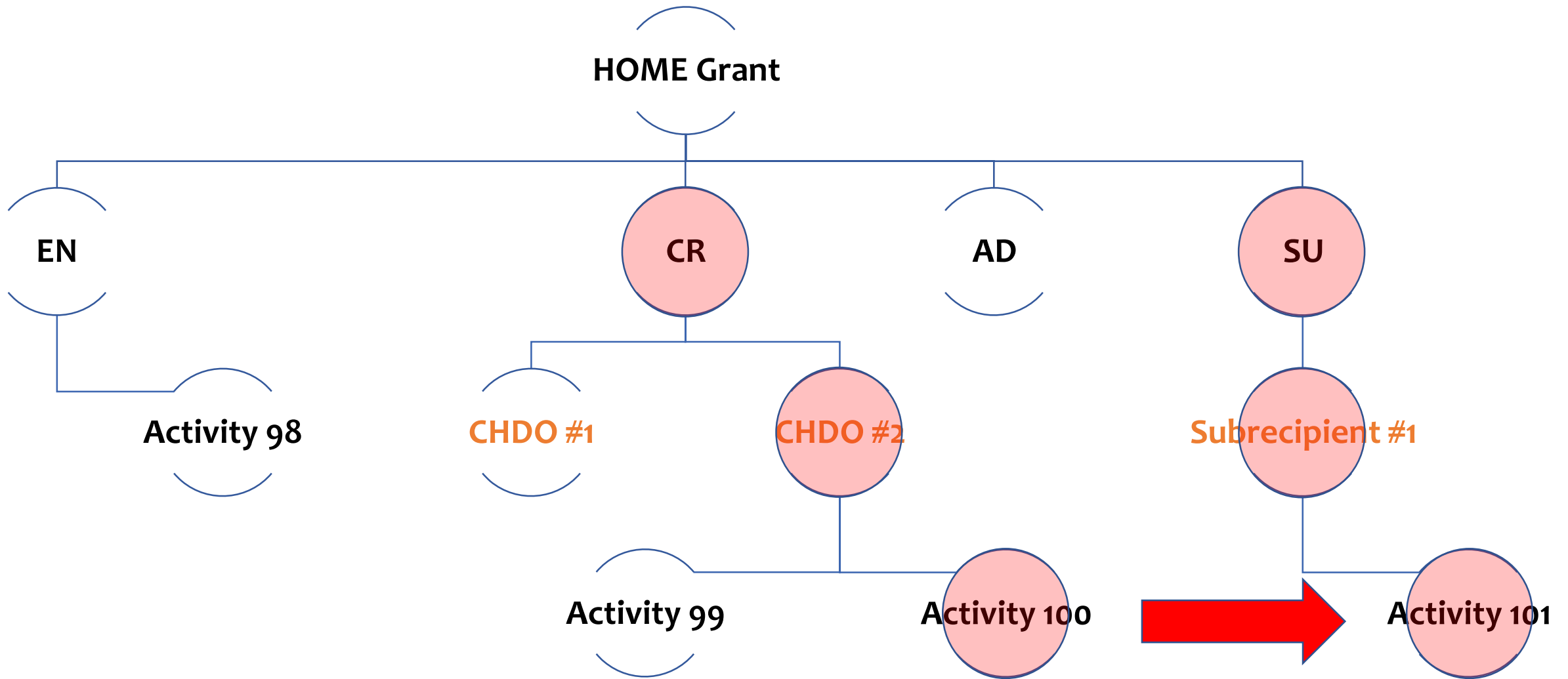
Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Available for Funding	Drawn Amount	Funded Amount
HOME	2015	CR	Babylon Township, NY	MC	WYANDANCH COMMUNITY DEVELOPMENT CORP., INC., NY	\$0.00	\$500.00	\$25,192.86
HOME	2016	CR	Babylon Township, NY	MC	WYANDANCH COMMUNITY DEVELOPMENT CORP., INC., NY	\$0.00	\$0.00	\$0.00

Tip 3: Shift 2015 funds to activities with upcoming draws

Question: I'm having trouble moving my 2015 HOME funds from one activity to another. Help!







Tip 4: Reach out to HUD for help

- Contact CPD Rep at Field Office for assistance for one-on-one assistance
 - CPD reps can contact OAHP Desk Officer or HUD Exchange Ask-A-Question (AAQ) if additional guidance is needed





Q&A